



**AURORA PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
STRATEGIC PLAN AD-HOC COMMITTEE
MEETING MINUTES
FEBRUARY 8, 2023**

CALL TO ORDER: at 6:00 p.m.

Present: Trustees Joe Filapek, Paul LaTour, Suzanne Stegeman

Absent: None

Also present were Executive Director Michaela Haberkern and Neighborhood Services Director Heather Sturm.

APPROVAL OF MINUTES

Paul LaTour moved and Suzanne Stegeman seconded to approve the minutes of the October 17, committee meeting.

All in favor, minutes approved

COMMITTEE MEETING 10-17-2022 MINUTES APPROVED

PUBLIC COMMENTS: A member of the public advised the committee to “make no little plans”.

STRATEGIC PLAN RFP REVIEW OF SUBMISSIONS

The committee discussed in detail the proposals received, paying particular attention to the process details described, the Spanish language competency of each firm, and the experience and qualifications of the proposers.

QUESTIONS FOR CONSULTANT INTERVIEWS

Heather reviewed draft questions for consultant interviews with the committee. Members suggested additional questions to address plan implementation, ability of the firms to scale up, and approaches to non-user feedback.

CONSULTANT INTERVIEW PLANNING

The committee agreed to interview their top choices, and discussed interview formats and potential dates. The committee directed staff to make arrangements with the selected consultants.

ADJOURNMENT

Suzanne Stegeman moved and Paul LaTour seconded to adjourn at 7:00 p.m.

All in favor, meeting adjourned.

CERTIFIED TO BE A TRUE COPY

mh

Chair, Strategic Plan
Ad-Hoc Committee