



**AURORA PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES  
POLICY AND PERSONNEL COMMITTEE  
MEETING MINUTES  
AUGUST 17, 2023**

**CALL TO ORDER:** at 6:22 p.m.

Present: Trustees Paul LaTour and Katrina Plonczynski

Absent: Matthew Orr

Also present was Executive Director Michaela Haberkern.

**APPROVAL OF MINUTES OF APRIL 13, 2023 COMMITTEE MEETING:**

Katrina Plonczynski moved and Paul LaTour seconded to approve the minutes of the April 13, 2023 committee meeting.

All in favor, minutes approved.

**COMMITTEE MEETING 04-13-2023 MINUTES APPROVED**

**PUBLIC COMMENTS:** None.

**COMMITTEE CHARGE**

Michaela reviewed for the committee their scope and purpose as outlined in the board's bylaws: review of public policies and board policies including bylaws; evaluation of the executive director; serving as the search committee when a vacancy occurs in the position of executive director; liaison with the executive director to resolve human resource issues; review of union contract during/after negotiations.

**INTERNET AND COMPUTER USE POLICY**

Michaela discussed the Internet and Computer Use Policy with the committee. A member suggested the removal of the second sentence in the second paragraph and the committee agreed.

Katrina Plonczynski moved and Paul LaTour seconded to recommend that the full board approve the Internet and Computer Use Policy as revised.

Roll call on motion:

Yes: LaTour, Plonczynski

No: None

Abstain: None

Absent: Orr

Motion carries

**POLICY APPROVAL RECOMMENDED**

**COMMUNITY HISTORY COLLECTION DEVELOPMENT POLICY**

Michaela reviewed the Community History Collection Development Policy with the committee, highlighting the name change from Local History Collection Development Policy as well as other revisions.

Katrina Plonczynski moved and Paul LaTour seconded to recommend that the full board approve the Local History Collection Development Policy.

Roll call on motion:

Yes: LaTour, Plonczynski

No: None

Abstain: None

Absent: Orr

Motion carries

**POLICY APPROVAL RECOMMENDED**

**ADJOURNMENT**

Katrina Plonczynski moved and Paul LaTour seconded to adjourn at 6:51 p.m.  
All in favor, meeting adjourned.

**CERTIFIED TO BE A TRUE COPY**

mh

\_\_\_\_\_  
Chair, Policy and  
Personnel Committee