



**AURORA PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
BOARD OF LIBRARY TRUSTEES
DECEMBER 20, 2023**

CALL TO ORDER: 6:00 P.M.

Present: Trustees Joe Filapek, Paul LaTour, Kevin O'Neill, Katrina Plonczynski, Melinda Riddick, Joseph Sánchez

Absent: Matthew Orr

Also present were Executive Director Michaela Haberkern, Deputy Director Tom Spicer, Finance Manager Mark Salem, Human Resources Director Brenda Blough, Director of Neighborhood Services Heather Sturm, Administrative Assistant Kim Gautschi

ADDITIONS/CHANGES TO THE AGENDA: None

Matthew Orr arrived at 6:01 p.m.

MINUTES OF THE NOVEMBER 15, 2023 PUBLIC HEARING ON THE PROPOSAL BY THE DISTRICT TO SELL ALTERNATE BONDS IN AN AMOUNT NOT TO EXCEED \$13,000,000:

Kevin O'Neill moved, seconded by Joseph Sánchez the board voted unanimously to approve the minutes of the November 15, 2023, Public Hearing.

All in Favor

Motion Carried

PUBLIC HEARING 11-15-2023 MINUTES APPROVED

MINUTES OF THE NOVEMBER 15, 2023 BOARD MEETING:

Paul LaTour moved, seconded by Joseph Sánchez the board voted unanimously to approve the minutes of the November 15, 2023, Board Meeting.

All in Favor

Motion Carried

BOARD MEETING 11-15-2023 MINUTES APPROVED

EXECUTIVE DIRECTOR'S REPORT:

Michaela Haberkern advised the staff strategic plan implementation team met and are developing a decision-making framework to assist with activity planning over the next few months. Michaela also reported that due to staffing issues at Sikich, the library's audit is expected to be finalized in January. The new bookmobile is currently back in North Carolina for its scheduled trip to take care of final punch list items. The trip was scheduled at this time to coincide with a break in regular service for the holidays. The Foundation received a \$30,000 grant from Comcast in conjunction with Family Focus which will allow us to provide the community resources and training in productivity software, and mastering online platforms. The new materials sorter at Santori has been installed.

POLICY AND PERSONNEL COMMITTEE REPORT:

The Policy and Personnel Committee met on December 13 to discuss a new Intellectual Freedom Statement and to continue discussions on the review process for the Executive Director. The discussion on the Intellectual Freedom Statement was deferred to New Business. Brenda Blough, Human Resources Director, introduced an outline of the Executive Director review process which will include a trustee discussion with prompts, staff feedback, feedback from executive director’s direct reports, and a self-evaluation from the Executive Director. The committee will meet again on January 17 to finalize the review process.

PUBLIC COMMENTS: One community member addressed the board voicing his support for a diverse collection of library materials.

NEW BUSINESS:

Approval of November and December Bills

Finance Manager Mark Salem, updated the board on an overview of the library’s current financial position and expenditures.

Matthew Orr moved, seconded by Joseph Sánchez to approve the monthly expenditures as listed on the Authorization Sheet for the period November 16, 2023 to December 20, 2023 in the amount of \$2,106,027.65.

Roll call on motion:

Yes: Filapek, LaTour, O’Neill, Orr, Plonczynski, Riddick, Sánchez

No: None

Abstain: None

Absent: None

Motion Carried

PAYMENT OF BILLS 11-16-23 TO 12-20-23 APPROVED

Union Negotiations Overview

The library’s labor attorney, Bobbie Holzwarth of Holstrom Kennedy gave a brief overview of how union negotiations work as the library negotiates a new contract with its union.

Summer Sundays Usage Report

Deputy Director Tom Spicer gave a summary of library use during summer Sundays, following the first summer with open hours on Sundays. The library was well-used during the summer Sundays, and we plan to be open on summer Sundays again in 2024.

Intellectual Freedom Statement

Paul LaTour reported that a new requirement has been added to the state grant eligibility this year, following the passage of 75 ILCS 10/8.7. –. To be eligible for the Per Capita Grant and any other state grant funding, the library is required to either 1) Provide a written certification that the library has adopted the American Library Association’s Library Bill of Rights, specifically indicating reading materials not be removed or restricted because of partisan or personal disapproval; or 2) Provide the library’s own policy statement prohibiting the practice of banning books or resources. The State Library provided a sample statement that would demonstrate compliance with the new law and the statement under discussion is modeled on that. In addition, the library’s collection development policy may need to be revised at a later date. The committee recommends that the full board approve the Intellectual Freedom Statement.

Paul LaTour moved, seconded by Melinda Riddick to approve the Intellectual Freedom Statement as presented.

Roll call on motion:

Yes: Filapek, LaTour, O’Neill, Orr, Plonczynski, Riddick, Sánchez

No: None

Abstain: None

Absent: None

Motion Carried

INTELLECTUAL FREEDOM STATEMENT APPROVED AS PRESENTED

Update to Leave Policy

Brenda informed the board that the update to the Leave Policy brings the library into compliance with the new Illinois law, the Paid Leave for All Workers Act. Beginning January 1, 2024, all non-bargaining staff employees will accrue leave and receive holiday pay according to the new policy if approved.

Katrina Plonczynski moved, seconded by Kevin O’Neill to approve the Update to Leave Policy as presented.

Roll call on motion:

Yes: Filapek, LaTour, O’Neill, Orr, Plonczynski, Riddick, Sánchez

No: None

Abstain: None

Absent: None

Motion Carried

UPDATE TO LEAVE POLICY APPROVED AS PRESENTED

Revisions to Intergovernmental Agreement between APLD and Fox Valley Park District

Michaela provided some background on the proposed revisions to the IGA between the library and the Park District and noted for the board that the library asked for revisions to the existing agreement in order to accommodate a new library footprint in the shared space envisioned by renovation plans. The agreement was passed unanimously by the Park District Board of Commissioners at their October 23, 2023 meeting and will remain in effect until both parties agree to change it.

Matthew Orr moved, seconded by Melinda Riddick to approve the Intergovernmental Agreement for Ratification and Amendment of Prior Intergovernmental Agreements by and Between the Parties, and for the Construction and Improvement of the Eola Road Branch Library Facility between Aurora Public Library District and Fox Valley Park District.

Roll call on motion:

Yes: Filapek, LaTour, O’Neill, Orr, Plonczynski, Riddick, Sánchez

No: None

Abstain: None

Absent: None

Motion Carried

INTERGOVERNMENTAL AGREEMENT FOR RATIFICATION AND AMENDMENT OF PRIOR INTERGOVERNMENTAL AGREEMENTS BY AND BETWEEN THE PARTIEIS, AND FOR THE CONSTRUCTION AND IMPROVEMENT OF THE EOLA

**ROAD BRANCH LIBRARY FACILITY BETWEEN AURORA PUBLIC LIBRARY DISTRICT AND FOX VALLEY PARK DISTRICT
APPROVED**

Executive Session

Katrina Plonczynski moved, seconded by Melinda Riddick to adjourn to Executive Session at 7:18 p.m. to discuss the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. (5 ILCS 120/2(c)(2)).

Roll call on motion:

Yes: Trustees Filapek, LaTour, O'Neill, Orr, Plonczynski, Riddick, Sánchez

No: None

Abstain: None

Absent: None

Motion carried

EXECUTIVE SESSION APPROVED

Adjournment of Executive Session

On a motion by Kevin O'Neill, seconded by Paul LaTour, the board voted unanimously by roll call to adjourn the executive session at 7:52 p.m.

Roll call on motion:

Yes: Trustees Filapek, LaTour, O'Neill, Orr, Plonczynski, Riddick, Sánchez

No: None

Abstain: None

Absent: None

Motion carried

EXECUTIVE SESSION ADJOURNED

Return to Open Session

Katrina Plonczynski moved, seconded by Matthew Orr to return to Open Session at 7:53 p.m.

Roll call on motion:

Yes: Filapek, LaTour, O'Neill, Orr, Plonczynski, Riddick, Sánchez

No: None

Abstain: None

Absent: None

Motion carried.

MOTION TO RETURN TO OPEN SESSION APPROVED

Adjournment

Joseph Sánchez moved, seconded by Matthew Orr, the board voted unanimously to adjourn at 7:53 p.m.

All in favor

Motion Carried

**ADJOURNMENT
CERTIFIED TO BE A TRUE COPY**

Secretary, Board of Trustees