



**AURORA PUBLIC LIBRARY DISTRICT  
REGULAR BOARD MEETING  
BOARD OF LIBRARY TRUSTEES  
OCTOBER 18, 2023**

**CALL TO ORDER: 6:08 p.m.**

Present: Trustees Joe Filapek, Paul LaTour, Kevin O’Neill, Matthew Orr, Katrina Plonczynski, and Melinda Riddick

Absent: None

One Vacancy

Also present were Executive Director Michaela Haberkern, Deputy Director Tom Spicer, Finance Manager Mark Salem, Human Resources Director Brenda Blough, Director of Neighborhood Services Heather Sturm, Communications Director Miriam Meza-Gotto, Foundation Manager Jordan Lesniak and Administrative Assistant Kim Gautschi

**ADDITIONS/CHANGES TO THE AGENDA:** The order of the agenda was changed to place matters concerning the strategic plan first, followed by the Trustee Vacancy Committee report, discussion, and appointment of a new trustee. The rest of the agenda is as written.

**STRATEGIC PLAN AD-HOC COMMITTEE:**

Joe Filapek reported the Strategic Planning Ad-Hoc Committee met on October 5, 2023 to review the draft strategic plan with our consultants Amanda Standerfer and Cindy Fesemyer of Fast Forward Libraries. The committee discussed and recommends that the full board approve the plan pending the presentation and discussion. The board’s approval of the new plan will complete the committee’s business, and the committee requests that the board dissolve the committee and approve the final minutes at the November meeting of the full board.

**STRATEGIC PLAN PRESENTATION**

Consultants Amanda Standerfer and Cindy Fesemyer of Fast Forward Libraries reviewed the final draft of the strategic plan with the board. The board discussed and recommended minor adjustments.

Approval of 2024-2026 Strategic Plan

Paul LaTour moved, seconded by Kevin O’Neill to approve the 2024-2026 Strategic Plan as amended.

Roll call on motion:

Yes: Filapek, LaTour, O’Neill, Orr, Plonczynski, Riddick

No: None

Abstain: None

Absent: None

Motion Carried

**2024-2026 STRATEGIC PLAN APPROVED AS AMENDED**

**TRUSTEE VACANCY AD-HOC COMMITTEE:**

Joe Filapek reported that the Trustee Vacancy Ad-Hoc Committee met on October 11, 2023 and again on October 14. The committee interviewed five finalists, using the interview questions discussed at the last board meeting. After careful deliberation, the committee recommended the board appoint Joseph Sanchez to fill the vacancy, effective

November 15. This appointment concludes the business of the committee, and the committee requests that the board dissolve the committee and approve the final minutes at the November meeting of the full board.

**ORDINANCE No 2023-7 TO ACCEPT A RESIGNATION, DECLARE A VACANCY, AND APPOINT A TRUSTEE**

Katrina Plonczynski moved, seconded by Matthew Orr to appoint Joseph Sanchez as Trustee of the Aurora Public Library District.

Roll call on motion:

Yes: Filapek, LaTour, O’Neill, Orr, Plonczynski, Riddick

No: None

Abstain: None

Absent: None

Motion Carried

**JOSEPH SANCHEZ APPOINTED AS TRUSTEE OF THE AURORA PUBLIC LIBRARY DISTRICT**

**MINUTES OF THE SEPTEMBER 27, 2023 BOARD MEETING:**

Matthew Orr moved, seconded by Paul LaTour, the board approved the minutes of the September 27, 2023 board meeting.

All in Favor

Absent: None

Motion Carried

**BOARD MEETING 9-27-2023 MINUTES APPROVED**

**EXECUTIVE DIRECTOR’S REPORT:**

Michaela Haberkern discussed with the board upcoming negotiations with AFSCME and progress on the Eola Road Branch renovations. Michaela extended an invitation to all to visit the new bookmobile after the board meeting.

**FOUNDATION MANAGER REPORT:**

Foundation Manager Jordan Lesniak updated the board on the Foundation’s fundraising efforts including the upcoming December 2 Winter Gala.

**NEW BUSINESS:**

Approval of September-October Bills

Finance Manager Mark Salem updated the board with an overview of the library’s current financial position and expenditures. 96% of property taxes have been collected.

Kevin O’Neill moved, seconded by Matthew Orr to approve the monthly expenditures as listed on the Authorization Sheet for the period September 28, 2023 to October 18, 2023 in the amount of \$1,096,210.73.

Roll call on motion:

Yes: Filapek, LaTour, O’Neill, Orr, Plonczynski, Riddick

No: None

Abstain: None

Absent: None  
Motion Carried

**PAYMENT OF BILLS 9-29-22 TO 10-22-22 APPROVED**

Fraud Prevention Report

Finance Manager Mark Salem presented the library's fraud prevention measures to the board.

FY24 Tax Levy Ordinance No 2023-5

Melinda Riddick advised that following the levy ordinance discussion at the September board meeting, the Finance Committee recommends the full board approve the levy ordinance in the amount of \$16,974,727, a 6.5% increase over the previous extension of \$15,938,711.

Paul LaTour moved, Katrina Plonczynski seconded to approve Tax Levy Ordinance No. 2023-05.

Roll call on motion:

Yes: Filapek, LaTour, O'Neill, Orr, Plonczynski, Riddick

No: None

Abstain: None

Absent: None

Motion Carried

**TAX LEVY ORDINANCE NO 2023-05 APPROVED**

Ordinance No 2023-06 authorizing the issuance of General Obligation Bonds (Alternate Revenue Source), Series 2024 of the Aurora Public Library District, Kane, DuPage, Kendall and Will Counties, Illinois, in an aggregate principal amount not to exceed \$13,000,000 for the purpose of financing the costs of certain capital projects within the District and paying for costs related thereto

Michaela Haberkern introduced the Ordinance, advising the board that this is the first of a three-step process that results in the bond issues that will support facilities renovations.

Matthew Orr moved, Melinda Riddick seconded to approve Ordinance No 2023-06 authorizing the issuance of General Obligation Bonds (Alternate Revenue Source), Series 2024 of the Aurora Public Library District, Kane, DuPage, Kendall and Will Counties, Illinois, in an aggregate principal amount not to exceed \$13,000,000 for the purpose of financing the costs of certain capital projects within the District and paying for costs related there to.

Roll call on motion:

Yes: Filapek, LaTour, O'Neill, Orr, Plonczynski, Riddick

No: None

Abstain: None

Absent: None

Motion Carried

**ORDINANCE NO 2023-06 AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2024, OF THE AURORA PUBLIC LIBRARY DISTRICT, KANE, DUPAGE, KENDALL AND WILL COUNTIES, ILLINOIS, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$13,000,000 FOR THE PURPOSE OF FINANCING THE COSTS OF CERTAIN CAPITAL PROJECTS WITHIN THE DISTRICT AND PAYING FOR COSTS RELATED THERETO APPROVED**

**MINUTES OF THE SEPTEMBER 27, 2023 EXECUTIVE SESSION MEETING**

Kevin O’Neill moved, seconded by Matthew Orr, the board approved the minutes of the September 27, 2023 Executive Session Meeting.

All in Favor

Absent: None

Motion Carried

**BOARD MEETING 9-27-2023 MINUTES APPROVED**

**ADJOURNMENT**

Paul LaTour moved, seconded by Kevin O’Neill, the board voted unanimously to adjourn at 7:35 p.m.

All in favor

Motion carried

**ADJOURNMENT  
CERTIFIED TO BE A TRUE COPY**

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Secretary, Board of Trustees