



CALL TO ORDER: 6:00 p.m.

Oath of Office

President Joe Filapek introduced and administered the Oath of Office to newly elected Trustee of the Aurora Public Library District, Katrina Plonczynski.

Michaela Haberkern advised the board that recently elected Trustee Jared Laesch notified her that he would not be able to serve as library trustee. Board President Joe Filapek and Michaela would work on a process to fill board vacancies and will bring options to the board for discussion.

Roll Call

Present: Trustees Joe Filapek, Paul LaTour, Matthew Orr, Katrina Plonczynski, Melinda Riddick

Absent: Suzanne Stegeman

One Vacancy

Also present were Executive Director Michaela Haberkern, Deputy Director Tom Spicer, Finance Manager Mark Salem, Human Resources Manager Brenda Blough, Director of Neighborhood Service Heather Sturm, Communications Manager Miriam Meza-Gotto, Administrative Assistant Kim Gautschi

Nomination for President of Aurora Public Library District Board of Trustees:

Matthew Orr moved to nominate and elect Joe Filapek as President of Aurora Public Library District Board of Trustees.

Roll call on motion:

Yes: Trustees Filapek, LaTour, Orr, Plonczynski, Riddick

No: None

Abstain: None

Absent: Stegeman

Motion Carried

**ELECTION OF JOE FILAPEK AS PRESIDENT OF THE AURORA PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
APPROVED**

Nomination for Vice President of Aurora Public Library District Board of Trustees:

Paul LaTour moved to nominate and elect Matthew Orr as Vice President of Aurora Public Library District Board of Trustees.

Roll call on motion:

Yes: Trustees Filapek, LaTour, Orr, Plonczynski, Riddick

No: None

Abstain: None

Absent: Stegeman

Motion Carried

**ELECTION OF MATTHEW ORR AS VICE PRESIDENT OF THE AURORA PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
APPROVED**

Nomination for Treasurer of Aurora Public Library District Board of Trustees:

Paul LaTour moved to nominate and elect Melinda Riddick as Treasurer of Aurora Public Library District Board of Trustees.

Roll call on motion:

Yes: Trustees Filapek, LaTour, Orr, Plonczynski, Riddick

No: None

Abstain: None

Absent: Stegeman

Motion Carried

**ELECTION OF MELINDA RIDDICK AS TREASURER OF THE AURORA PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
APPROVED**

Nomination for Secretary of Aurora Public Library District Board of Trustees:

Matthew Orr moved to nominate and elect Suzanne Stegeman as Secretary of Aurora Public Library District Board of Trustees.

Roll call on motion:

Yes: Trustees Filapek, LaTour, Orr, Plonczynski, Riddick

No: None

Abstain: None

Absent: Stegeman

Motion Carried

**ELECTION OF SUZANNE STEGEMAN AS SECRETARY OF THE AURORA PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
APPROVED**

ADDITIONS/CHANGES TO THE AGENDA: None

MINUTES OF THE APRIL 26, 2023, BOARD MEETING:

Matthew Orr moved, seconded by Paul LaTour, the board approved the minutes of the April 26, 2023, board meeting.

All in Favor

Absent: Trustee Stegeman

Motion carried

BOARD MEETING 4-26-2023 MINUTES APPROVED

COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY

CALL TO ORDER: 6:09 p.m.

As authorized by 5 ILCS 70, the Decennial Committee on Local Government Efficiency was called to order.

APPOINTMENT OF RESIDENT MEMBERS

Following the requirements of the law that at least two residents of the unit of local government’s service area be appointed to the committee; the committee appointed Christina Campos and Phillip Giannattasio to the Decennial Committee on Local Government Efficiency.

NONMINATION OF CHRISTINA CAMPOS AS RESIDENT MEMBER OF THE DECENNIAL COMMITTEE ON LOCAL GOVERNMENT

Matthew Orr moved, seconded by Paul LaTour to nominate, and elect Christina Campos as resident member to the Decennial Committee on Local Government Efficiency.

All in favor

Motion Carried

ELECTION OF CHRISTINA CAMPOS AS RESIDENT MEMBER OF THE DECENNIAL COMMITTEE ON LOCAL GOVERNMENT APPROVED

NONMINATION OF PHILIP GIANNATTASIO AS RESIDENT MEMBER OF THE DECENNIAL COMMITTEE ON LOCAL GOVERNMENT

Paul LaTour moved, seconded by Katrina Plonczynski to nominate, and elect Philip Giannattasio as resident member to the Decennial Committee on Local Government Efficiency.

All in favor

Motion Carried

ELECTION OF PHILIP GIANNATTASIO AS RESIDENT MEMBER OF THE DECENNIAL COMMITTEE ON LOCAL GOVERNMENT APPROVED

Committee Charge

The committee is charged with studying local efficiencies and reporting recommendations regarding efficiency and accountability. By law and for the purposes of this library district, the committee consists of the board of trustees, the library’s director, and two resident trustees. The committee must meet at least three times, comply with the Open Meetings Act, and survey the residents who attend to ask for their input on matters discussed at the meeting. Ancel Glink, a law firm specializing in local government, prepared a template for the report which the library is required to file. The committee proposes to use the template to provide basic information about the library and how it works with other agencies of local government. The committee also proposes to complete the work of the committee by conducting a study of how library materials flow from selection to shelf, with the intent of setting a current baseline so that the library can improve the efficiency of that process.

Staff Report

Director of Neighborhood Services, Heather Sturm spoke on the logistics of what is proposed.

Public Comments

One community member spoke in appreciation of what this law intends to do and acknowledged the number of school districts the Aurora Public Library District touches.

Committee Member Comments

Committee members discussed their expectations for the next meeting of the committee as well as how and to whom the final report will be submitted.

Adjournment of Committee

Katrina Plonczynski moved, seconded by Paul LaTour, the committee voted unanimously to adjourn at 6:27 p.m.

All in favor

Motion carried

ADJOURNMENT OF DECENNIAL COMMITTEE OF LOCAL GOVERNMENT EFFICIENCY

EXECUTIVE DIRECTOR'S REPORT:

Michaela updated the board on the shooting that occurred on library property during the previous week and how the library is moving forward. The library has identified changes to procedures and has asked APD for extra patrols.

Michaela reminded the board of upcoming events related to the strategic planning process. Staff are scheduled to inspect the new bookmobile in North Carolina next week in preparation for an August delivery.

FOUNDATION REPORT:

Christina Campos from Aurora Public Library Foundation gave an update on the Foundation's activities.

BUILDING AND GROUNDS COMMITTEE REPORT:

Matthew Orr reported the Buildings and Grounds Committee met on May 9 to discuss the renovation cost analysis and the facilities assessment. Representatives from StudioGC were present to review the master plan and give an overview of the facilities assessment and how the two work together. The B&G Committee will hold a joint meeting with the Finance Committee on May 30 to review those reports in detail and discuss next steps.

PUBLIC COMMENTS:

None

NEW BUSINESS:

Approval of April/May Bills

Finance Manager Mark Salem updated the board with an overview of the library's current financial position and expenditures, revenue, and investments. Mark confirmed the May 2023 expenses and provided answers to the trustee's questions.

Paul LaTour moved, seconded by Katrina Plonczynski to approve the monthly expenditures as listed on the Authorization Sheet for the period April 26, 2023, to May 24, 2023, in the amount of \$1,001,639.28

Roll call on motion:

Yes: Trustees Filapek, LaTour, Orr, Plonczynski, Riddick

No: None

Abstain: None

Absent: Stegeman

Motion Carried

PAYMENT OF BILLS 4-26-23 TO 5-24-23 APPROVED

FY24 Working Budget

Board Treasurer Melinda Riddick led the board's discussion of the FY24 Working Budget highlighting salaries and benefits, materials budget, and reserve levels.

Financial Ordinance Calendar

Michaela reviewed a draft of the Financial Ordinance Calendar with the board, laying out the timeline for enacting financial ordinances during the calendar year. This item will come to the board for approval in June.

Nonresident Card Fee

Michaela discussed with the board participation in the statewide nonresident card program and the non-resident card fee.

Katrina Plonczynski moved, seconded by Paul LaTour, to participate in the nonresident card program for 2023-2024.

Roll call on motion:

Yes: Trustees Filapek, LaTour, Orr, Plonczynski, Riddick

No: None

Abstain: None

Absent: Stegeman

Motion Carried

NONRESIDENT CARD PROGRAM APPROVED

Approval of fee for nonresident cards

Paul LaTour moved, seconded by Katrina Plonczynski to approve to set the library’s annual nonresident cardholder fee to \$263 for July 1, 2023, through June 30, 2024. The Library Foundation funds scholarships for families that cannot afford the fees and Cards for Kids Legislation also provides cards for those who qualify.

Roll call on motion:

Yes: Trustees Filapek, LaTour, Orr, Plonczynski, Riddick

No: None

Abstain: None

Absent: Stegeman

Motion Carried

FEE FOR NONRESIDENT CARD PROGRAM APPROVED

ADJOURNMENT

Paul LaTour moved, seconded by Matthew Orr, the board voted unanimously to adjourn at 7:07 p.m.

All in favor

Motion carried

**ADJOURNMENT
CERTIFIED TO BE A TRUE COPY**

Secretary Board of Trustees